



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Thursday, June 19, 2008

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Gordon Lange, Richard Monteiro and David Russell

Members Absent: Robert J. Austin-LaFrance, Robert Morrison and John Webster

Staff: Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of School Buildings & Grounds, GPS and Colleen Quattromani, Recorder.

Gilbane Building Company: Peter Manning, Project Executive.

JCJ Architecture: Greg Smolley, Principal.

Also present: Catherine Kolnaski, Town Councilor.

The meeting began at 7:05 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) May 15, 2008

A motion was made by Mr. Monteiro and seconded by Vice-chairman Lange to accept the meeting minutes of May 15, 2008 as written. The motion carried with one abstention by Mr. Russell.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Chairman DeMatto received notice from the Town Clerk that David Russell and Robert Austin-LaFrance have been reappointed to the PSBC for a term ending September 29, 2010.

(b) Catherine Kolnaski Magnet School and Northeast Academy Elementary School

In an update on the elementary school projects, Mr. Norris told the PSBC that contract close out continues. To close out a contract, staff must ensure that the contractor's punchlist items are completed and that documents such as warranties and operations manuals have been submitted.

The group had a lengthy discussion on the remaining punchlist items. Of particular concern at the elementary schools were the IT issues and the Cafetorium sound systems. Chairman DeMatto expressed his frustration that these items remain incomplete and again questioned the Project Team in regards to their strategy to bring the project to completion. Mr. Smolley, told the PSBC that the Technology contractor, CCR Pyramid will be taking possession of the system for testing once school is out. Once it is determined that the system works as designed it can be placed back in the hands of the GPS IT department. JCJ Architecture is also working on making the sound system which is operational as designed more readily accessible for control within the Cafetorium itself.

(c) Fitch High School Addition and Renovation Project**1. Department of Public Works staff**

Mr. Norris reviewed an evaluation of the Fitch project with the PSBC. A number of asbestos removal projects remain in the renovation portion of the High School project and there is a possibility of more abatement in a few sections of building still to be demolished. Gilbane needs a design from JCJ Architecture to price out the installation of gas to the tables in three chemistry labs. A purchase order has been cut for the security desk on "Main Street".

Mr. Norris has submitted a request for an extension on the plans for reconstructing the parking lot area which currently houses the project construction trailers.

2. Gilbane Building Company

Mr. Manning, distributed the CM report and reviewed the Fitch Addition and Renovation Project with the PSBC. Work is currently segmented by areas of availability. Floors are being sealed and the ceilings are being framed out in the area of the future head office with a goal of getting Principal Bacewicz into his new office after July 4th. Renovations will then begin in the old office area. Area 7 which housed the Culinary Arts should be completed in mid-July. Ceiling framing and lighting are underway in that area. Renovations in the boiler area begin after graduation. Sitework continues over the summer.

3. JCJ Architecture

No report.

4. Board of Education staff

Mr. Greenleaf returned to the review of the punchlist items for the Groton Schools report. A new issue of concern is lighting strikes that have hit the PA systems at two of the schools. Mr. Greenleaf has reviewed the educational needs of the greenhouse with JCJ and is awaiting their proposal. The school maintenance staff is ready to begin moving equipment after the graduation ceremony to make way for renovation projects.

5. RECEIPT OF SUBCOMMITTEE REPORTS**a) School Building Phase II Committee**

The Phase II Committee discussed student demographics which will drive how many Middle Schools will be built and where for the second phase of Groton's School Building Project. JCJ Architecture presented the Committee with report on basic programming.

b) School Opening Celebration

The subcommittee met to finalize plans for the Fitch High School Opening Celebration. The group meets one more time on August 20th before the ceremony which takes place on Saturday, September 6th for 9:00 am to 11:00 am at Fitch High School.

6. UNFINISHED BUSINESS

None.

7. NEW BUSINESS

The next meeting of the PSBC will be July 10, 2008.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 9:00 PM.